

# Things To Know Before You Go

## Important information to assist with your conference planning.

8<sup>th</sup> Annual NYS Recovery Conference 2023 October 1-3, 2023 Gideon Putnam Hotel and Conference Center, Saratoga Springs, NY

#### **Conference Info:**

- Our conference is at full capacity, we cannot accommodate any extra guests. If you
  are traveling with people who are not registered for the conference, they should
  plan <u>other activities</u> while you are attending the conference. If you are unable to
  attend please let us know ASAP.
- Registration will begin at 1:30pm on Sunday and will run throughout the day while conference activities are going on.
- Please, no live streaming or recording of sessions. Take photos! Please request permission of others in them to post to social media. Use #NYSRecoveryCon
- Hotel temperatures may vary in the ballrooms; therefore, we suggest that you dress in layers and bring a sweater or jacket.
- This is a professional development opportunity and the health and safety of all attendees is a top priority. Mask will be available at the registration desk upon request.

#### **Credit Info:**

- You will need to complete a short survey online to let us know which credits you will be applying for.
- Please review the attached schedule that lets you know which sessions count for which certifications/credentials. Not everything counts for everyone.
- You will be required to sign in and out of each of the sessions and complete the online evaluation before you exit the room.

• Certificates will be emailed to you after you complete a request form at the end of the conference.

### **Hotel info:**

- Please keep in mind that all hotels require you to have a credit card for incidentals.
   Please be prepared to leave a credit card or for your organization to fax a preauthorized form to the hotel in advance.
- Standard hotel check-in is at 4:00pm, if you come early, please be patient and be prepared to enjoy the conference and plan to check in during a break.
- If you are staying at an alternate hotel, please be sure to review the shuttle pick up and drop off times at the registration desk and in the hotel lobby.

We look forward to seeing you in a few days!

Your FOR-NY Team!