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August 11, 2026

Request for Accounting Services

Friends of Recovery New York, (FOR-NY), represents the voice of individuals and families living in recovery from addiction, families who have lost a family member or people who have been otherwise impacted by addiction. FOR-NY is dedicated to breaking down the barriers created by negative public perception that result in discrimination and policies that block or interfere with accessing recovery support services: access to addiction treatment, healthcare; housing, education and employment. FOR-NY works to build an infrastructure around the state through local Recovery Community Organizations (RCOs), Recovery Community Outreach Centers, (RCOC's), Youth Recovery Clubhouses, (YRC's) that build supports for people living in recovery and others in need. Our network is strongly in support of life saving, evidence-based practices to support people seeking recovery. Learn more at <https://for-ny.org/>.

FOR-NY is seeking a vendor to assist in full accounting services, including daily, weekly and monthly accounting, annual budget development (state funds from Office of Addictions and Support Services), submission of the consolidated financial report, payroll and audit preparation.

It is the intent of FOR-NY that accounting vendor have reputable accounting experience and be fully committed to providing agency-wide accounting, bookkeeping, budgeting, and budget development services. All interested vendors should provide a detailed proposal outlining the following:

- Project Management of all accounting services
- Design and execution of a comprehensive financial plan
- Development of an actionable accounting/financial plan
- Demonstrated experience working with multiple funding streams
- Awareness of substance use disorder and mental health populations
- Experience working with State and Federal contracts

Submissions of the requested proposals can be sent to awest@for-ny.org, subject line: **REQUEST FOR ACCOUNTING SERVICES PROPOSAL**
Proposals are due no later than **September 16, 2026, at 4:00pm.**